

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2005-2009



ARKANSAS DEPARTMENT OF EMERGENCY MANAGEMENT

FUNCTIONAL AREA: PUBLIC SAFETY

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2005-2009

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Interim Director**

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Agency Name	Arkansas Department of Emergency Management
Agency Mission Statement: To provide a management system that effectively and efficiently provides preparedness for, mitigation of, response to and recovery from the effects of natural and man-caused disasters for state and local governments, qualifying not for profit organizations and Arkansas citizens.	

AGENCY GOAL 1:

State emergency management – To provide a management system that effectively and efficiently ensures to the greatest extent possible, the State, other public entities and citizens are prepared for disaster and/or emergency whether natural or man-caused.

AGENCY GOAL 2:

Local and sub-grantee emergency management – Effective and efficient management of local and sub-grantee programs conducted through ADEM.

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Agency Name		Arkansas Department Of Emergency Management
Program		State Emergency Management
Program Authorization		A.C.A §90-488, 93-234, 93-288, 99-145, 99-499, 101-510, 101-614, 101-615; ACA-12-75-101 et. al.
Program Definition: Program Funds-Center Code: <u>0995P01</u>		State Emergency Management includes preparedness, mitigation, response and recovery activities along with operational, administrative and executive staff to support these activities. A state of the art equipped (24hr / 7day) emergency operating facility; the flexibly to respond to actual or perceived threats or incidents meeting the needs of state, local governments and citizens of Arkansas to the greatest extent possible as proscribed in Act 511 of 1973 as amended (A.C.A §12-75-101 et. al).
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program:		Federal Grants: Department of Transportation, Department of Justice, Federal Emergency Management, Homeland Security; State: Special Revenue, General Revenue Trust Fund Revenue; Other: Private Industry Grants and Donations

GOAL 1:

To provide a management system that effectively and efficiently ensures to the greatest extent possible, the State, other public entities and citizens are prepared for disaster and/or emergency whether natural or man-caused.

OBJECTIVE 1: (Sub-Funds Center Code to be assigned by DFA - Accounting)

Provide the Administration and Support Services for the agency.

STRATEGY 1:

Directorate and Administration provide trained and knowledgeable personnel and managers to insure effective management of staff, real property, programs, and other resources, insuring compliance with applicable local, state and federal laws, rules, regulations and guidelines.

STRATEGY 2:

Information Systems by ensuring a 24/7 state of readiness in preparedness for, mitigation of, responding to and recovering from all types of disasters whether natural or man-caused.

STRATEGY 3:

Emergency Operations Complex operate, manage and maintain the State of Arkansas Emergency Operations Complex (EOC) coordinating the direction of local, state and/or federal resources committed to disaster response operations.

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Deploy personnel, equipment and resources to supplement local, state and/or federal operations as necessary.

OBJECTIVE 2:

Provide for State Planning and Preparedness

STRATEGY 1:

Hazard identification, assessment and mitigation planning by developing and maintaining specifically tailored annexes incorporated into the State's All Hazard Emergency Operations Plan (EOP) and Standard Operating Procedures (SOP). Conducting and periodically updating joint hazard vulnerability assessments with participants, providing a statewide disaster mitigation program to systematically eliminate, where possible, or otherwise reduce the physical impact of disaster upon the persons, property and institutions of the state.

STRATEGY 2:

Training, Education and Exercise activities by conducting specialized disaster/emergency training and education classes, seminars and meetings, and conducting periodic drills and exercises to test plans, procedures, equipment, personnel and resources to prepare first responders and others with emergency management responsibilities.

STRATEGY 3:

Management of State and Federal disaster response and recovery assistance by providing a statewide framework and system to coordinate, communicate and control disaster response personnel, resources and equipment for disaster response at the state and local levels.

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Agency Name	DEPARTMENT OF EMERGENCY MANAGEMENT
Program	STATE EMERGENCY MANAGEMENT

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

PERFORMANCE MEASURE DESCRIPTION (Indicate Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Percentage of agency performance objective met. <i>Goal 1, Objective 1</i>	Agency Records	100%	100%	100%	100%	100%
Percentage of agency staff and budget for administrative oversight <i>Goal 1, Objective 1</i>	Annual Budget	100%	100%	100%	100%	100%
Number of prior year audit findings repeated in subsequent audit. <i>Goal 1, Objective 1</i>	Annual Audit	0	0	0	0	0
Agency information technology budget as a percent of total agency budget. <i>Goal 1, Objective 1</i>	Annual Budget	20%	20%	20%	20%	20%
Percentage of successful Information Systems tests ran periodically. <i>Goal 1, Objective 1</i>	Agency Records	96%	97%	98%	99%	100%
Number Information Systems maintained. *Additional systems to be identified as technology become available. <i>Goal 1, Objective 1</i>	Agency Records	14	14	14	14	14
Percentage of federal grants applied for and received. <i>Goal 1, Objective 2</i>	Agency Records	100%	100%	100%	100%	100%
Number of technology assistance requests provided to state agencies and local governments <i>Goal 1, Objective 2</i>	Agency Records	2000	2000	2000	2000	2000

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Agency Name	STATE EMERGENCY MANAGEMENT
Program	ADMINISTRATION

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

PERFORMANCE MEASURE DESCRIPTION (Indicate Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Percentage of increase over previous year of training and education classes, conferences and seminars provided for emergency management personnel and volunteers. <i>Goal 1, Objective 2</i>	Agency Records	2%	2%	2%	2%	2%
Percentage increase over previous year of emergency management exercises and evaluations requiring staff participation (an actual event counts as an exercise). <i>Goal 1, Objective 2</i>	Agency Records	2%	2%	2%	2%	2%
Maintain and increase liaison participation in established (in 1996) Terrorism task force (state and federal agencies) through scheduled meetings; Annual and mid-year Emergency Management Conference targeted audience is County Judges and local EM Coordinators and Liaison officers. <i>Goal 1, Objective 2</i>	Agency Records	1%	1%	1%	1%	1%
Number of incidents reported, logged and tracked by agency personnel on a 7 by 24 basis. <i>Goal 1, Objective 1</i>	Agency Records	2,024	2,065	2,106	2,148	2,191
Number of days between date of disaster and actual financial assistance. <i>Goal 1, Objective 2</i>	Agency Records	27	25	23	21	20
Percentage of applications processed within 20 days of receipt. <i>Goal 1, Objective 2</i>	Agency Records	98%	99%	100%	100%	100%

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Agency Name		Arkansas Department of Emergency Management
Program		Local And Sub-Grantee Emergency Management
Program Authorization		A.C.A §90-488, 93-234, 93-288, 99-145, 99-499,101-510, 101-614, 101-615; ACA-12-75-101 et. al.
Program Definition:		Local And Sub-Grantee Emergency Management includes preparedness, mitigation, response and recovery activities along with operational, administrative and executive staff to support these activities to local governments, state agencies, and qualifying not for profit organizations and included recovery grants to citizens as proscribed in Act 511 of 1973 as amended (A.C.A §12-75-101 et. al).
Program Funds-Center Code: <u>0995P02</u>		
AGENCY GOAL(S) #	2	
Anticipated Funding Sources for the Program:		FEDERAL GRANTS: Department of Transportation, Department of Justice, Federal Emergency Management, Homeland Security; STATE: Special Revenue, General Revenue Trust Fund Revenue; OTHER: Private Industry Grants and Donations

GOAL 2:

Effective and efficient management of local and sub-grantee programs conducted through ADEM.

OBJECTIVE 1: (Sub-Funds Center Code to be assigned by DFA - Accounting)

Administration of Preparedness Grants

STRATEGY 1:

Enhancement of State and Local Preparedness by providing and managing grants to local governments, state agencies, and qualifying not-for-profit organizations for reimbursement cost of administrative, planning, education, exercise and equipping activities, in accordance with state and federal regulations.

OBJECTIVE 2:

Administration of Mitigation Project Grants

STRATEGY 1:

Identify and Mitigate Local Government Hazards to the greatest extent possible by providing for and management of mitigation grants to local governments thereby reducing the risk of loss of life and property should a disaster strike within their jurisdiction.

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OBJECTIVE 3:

Administration of Disaster Response and Recovery Grants

STRATEGY 1:

Provide assistance to local governments, other state agencies, and qualifying not-for-profit organizations in restoring public infrastructure to pre-disaster condition by providing grants for disaster response and recovery, whether natural or man-caused disaster, in accordance with state and federal regulations.

STRATEGY 2:

Provide assistance to individual and families in recovery from disaster conditions by providing grants to qualifying victims of a disaster, in accordance with state and federal regulations.

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Agency Name	STATE EMERGENCY MANAGEMENT
Program	LOCAL AND SUB-GRANTEE EMERGENCY MANAGEMENT

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

PERFORMANCE MEASURE DESCRIPTION (Indicate Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Percentage of local governments updating all hazard plans to include annexes for terrorism and other applicable identified threats listed in the State Emergency Operating Plan. <i>Objective 1, Strategy 1</i>	Agency Records	80%	85%	90%	95%	100%
Percentage of local governments (identified in Act 511 as amended) establishing and/or maintaining emergency management offices in accordance with state/federal regulations. <i>Objective 1, Strategy 1</i>	Agency Records	100%	100%	100%	100%	100%
Number of mitigation projects funded <i>Objective 2, Strategy 1</i>	Agency Records	40%	40%	40%	40%	40%
Number of public assistance projects funded <i>Objective 3, Strategy 1</i>	Agency Records	90%	90%	90%	90%	90%
Number of Individual and Family Grants assistance grant applications funded. <i>Objective 3, Strategy 2</i>	Agency Records	58%	58%	58%	58%	58%
Number of local governments completing state disaster mitigation projects annually in accordance with federal and state regulations. <i>Objective 2, Strategy 1</i>	Agency Records	90%	90%	90%	90%	90%
Percentage of local government's audits received in accordance with OMB's Circular A-133 without findings. <i>Objective 1, Strategy 1</i>	(Agency Records	99%	100%	100%	100%	100%
Percentage of individual and family grants verified for damage and eligibility to receive grant. <i>Objective 3, Strategy 1</i>	Outcome (Agency Records)	100%	100%	100%	100%	100%